

Minutes of The Meeting of
Riccall Parish Council
held on
10 December 2018
from 7.30 p.m.
at the Regen Centre

Attending: Cllrs Keen (Chairman) Adamson, Dawson, Kilmartin, Nuttall, Morton, Rimmer, Owens, Sharp and Wilkinson.

District Cllr Reynolds

Sandra Botham-Clerk and RFO

1 Apologies and declarations of interest

Apologies for absence had been received from Cllr Somers-Joce and County Cllr Musgrave and were accepted.

Cllrs Dawson, Nuttall, Morton, Wilkinson and the Clerk noted declarations of interest in item 12 on the agenda

2 Minutes of the Meeting of Riccall Parish Council held on 19 November 2018 and the Budget meeting held on 26 November 2018

The minutes for the above meetings were accepted as a true record and adopted.

3 Report on progress and updates since the last meeting

District Cllr Reynolds will report at item 10.

The Clerk gave an update from North Yorkshire Police website noting nine incidents which were reported in October. These included theft (1), anti-social behaviour (4), violent or sexual nature (3) and other (1).

The Clerk gave an update on action taken and developments since the last meeting:

- Came & Co confirmed the requirements for complying with the insurance regarding the installation of Christmas lights- these have been complied with.
- The Annual Tree Survey carried out last week- this was a little later than usual and will be requested earlier next year to take tree lights into account
- More posters were attached to lamp posts by The Press advertising delivery jobs- contacted them and stressed we have a policy which they do not comply with and it was noted for future ref. Steve Golton had removed some posters already.
- Problems with no wi-fi last week on a couple of days held work up, also members please note my email address clerk@riccallparishcouncil.org.uk if the admin address is used I won't receive until Glenda is in office. We have had incident of emails using defaults to the original addresses but hope that is resolved now
- The streetlight connection on Jubilee Court is still not resolved- I have passed on light column info and contacted both Starfish and Npower- they are waiting for Starfish to apply for re-connection. In addition a resident rang to say she had almost fallen due to lack of lights. Contacted SDC for assistance to progress this. (Cllr Reynolds offered to assist and will be copied into emails to SDC).
- Been busy in the office with the numerous weekly meetings on catch up – hope to take some holidays before Christmas if possible and to note Regen closes 21 Dec – 2 Jan.

- Glenda is busy working on the recording of files from the archive room to progress the plans for archiving/removing in line with GDPR.
- The replacement bench delivery is planned for W/C 17 Dec
- Still to visit Borthwick Institute re plans of Riccall Landing

4 Matters from Public Participation

None received.

5 Correspondence

5a) General correspondence - requiring decisions:

None received.

5b) General correspondence - for information:

Notification from SDC of the change in governance for the Office of North Yorkshire Police and Crime Commissioner.(circulated prior to meeting).

Age UK regarding provision of door to door bus service to supermarket. (Posters displayed in notice boards.)

5c) Late correspondence – to note only.

YLCA notification of NALC 2019 Salary award- this will be discussed in Private Session.

Notification of Regen Centre increase in office rental by 3.2%.

Eastern CEF offer of notice boards for CEF material.- it was agreed this is not necessary as we have enough room on current boards. The Clerk will notify CEF.

Notification of room hire increases at Regen Centre from £12.00 to £14.00 per hour.

6 Accounts for December 2018

Payments for December 2018 were approved. The Clerk gave an update on the budget position and a bank reconciliation.

A short break was taken for the signing of cheques.

7 Planning

7a)

Selby Dc has granted planning permission for the following application:

None received.

7b) The following applications will be considered:

None received.

7c) Other planning matters

None.

8 Reports and Consultation

None to report.

9 Recreational / H&S update

The Clerk reported on matters that relate to play equipment or sports field maintenance:

Cllr Nuttall's report for November was mainly on-going general maintenance issues and he also mentioned sourcing a quote for the addition of steps to access the slide from the back.

Gavin's current workload is to replace a seat slat, use preservative on benches and seats, install mats at the toddler and junior area entrances and install the basket ball net. This work has been held up due to the weather. There is also ground work to carry out at the adult gym area.

10 Car park options

Cllr Reynolds confirmed that he has arranged for a consultant to assess the site and there will be no charge. They will meet on site with the group – to be arranged.

11 Youth of the Year

An application had been submitted which members considered.

It was RESOLVED to accept the nomination.

The Clerk will notify the nominated youth and invite them to the January meeting.

12 Sports-field container

Cllrs Dawson and Nuttall had met with Ian Johnson to discuss the siting of the new container. Three quotes had been sought for the container, one was rejected following advise from RLC.

The Parish Council members of the Resilience Group explained the latest position with regard to the current and the proposed extra container on the Jubilee Sportsfield. The members (Cllrs. Dawson, Nuttall, Morton and Wilkinson and the Parish Clerk) then left the meeting. Cllr. Sharp took over as meeting Chair and Cllr. Adamson agreed to provide a note of this agenda item.

The meeting noted that the current container would in future be used for council and Resilience Group storage. The new, smaller, container (10ft by 8ft) would be used by Riccall United FC, as previously agreed by the council at a cost of £2,065 (plus VAT). The revised cost was now £2,640 (plus VAT). The council agreed to the purchase of the container at the new price, subject to the Resilience Group checking the container before purchase and Riccall United FC agreeing to receive the container as a 'gift' from the council and having full responsibility for its maintenance, insurance, etc.

The council noted that the original cost had been budgeted for and agreed that the extra cost should be taken from CIL money. Cllrs. Dawson, Nuttall, Morton and Wilkinson and the Parish Clerk returned to the meeting and were informed of the council's decisions.

13 Grass Cutting Contract

An email had been received from the contractor regarding termination of the contract. Members considered the settlement offered and agreed it would be acceptable as full and final settlement of the contract. The Clerk will draft a letter and circulate to members for approval.

A group consisting of Cllrs Dawson, Keen, Nuttall and the Clerk will assess the current contract prior to being advertised for tenders and will discuss the possibility of a split contract. The involvement of RUTD Juniors at Jubilee Sports field will also be reviewed and a contract between the PC and Riccall UTD Juniors will be drawn up regarding maintenance and responsibility for the new container.

At 9.00pm Cllr Owens left the meeting for personal reasons.

14 Meeting dates for 2019/20

The document was distributed and copies will also be sent via email to members.

15 Minor items and items for the next agenda

The Clerk noted that the telephone and broadband contract is due to run out in January and options will be looked at.

The grass cutting contract will be itemised in January 2019.

Item 16 was taken in private session, Cllr Reynolds left the meeting.

16 Staff Matters

The NALC wage increase for April 2019 was noted and it was agreed for the Admin and Finance Committee to look at this in the January meeting.

Private session was closed at 9.20pm.

The Chairman thanked those present and wished them a happy Christmas and closed the meeting at 9.20pm.